

North-Link M1 Limited

JOB SPECIFICATION

1. GENERAL INFORMATION

Job Title:	Maintenance Technician	Location:	North-Link M1 Toll Plaza, Balgeen, Co. Meath
Department:	Maintenance	Reporting to:	General Manager
Contract Type:	Full-time Permanent		

2. JOB DESCRIPTION

Purpose of the Role: To undertake the maintenance of all mechanical and electrical systems related to the toll plaza and associated tolling systems/equipment which will include hands-on maintenance of the tolling and building hardware components.

Main Duties & Responsibilities:

- Maintenance of Electrical and Mechanical systems as required.
- Maintenance Management System administration.
- Participate in Maintenance Management meetings and workshops.
- System owner of complete systems e.g. ventilation, MV, LV etc.
- Provide On-Call cover on a rostered basis.
- Completion of Preventative Maintenance and Corrective Maintenance.
- Control Safe Work Permit and other safety registers.
- Participate in Health and Safety meetings and management of assigned actions resulting from action plans.
- Prepare and review internal procedures, method statement and risk assessments.
- Ensure Health and Safety and Quality compliance.
- Review and approve external contractors' procedures, method statements and risk assessments for their works on site.
- Responsible for the management of local contracts.
- Manage contractors during maintenance operations.
- Assess quality of work completed by Contractors.
- Work with Engineers and suppliers to identify and solve problems and to improve the reliability of tolling systems.
- Support the Management team in delivery of the Operations and Maintenance agreement.
- Improve Preventative Maintenance and Corrective Maintenance systems.
- Assist with budget and expenditure reports.
- Manage and undertake improvement work to enhance equipment reliability, documentation and maintainability.
- Deliver Inductions and Toolbox talks.
- Develop and manage small projects.
- Other maintenance activities as directed.

3. PERSON SPECIFICATION

Criteria	Essential to the Role	Desirable to the Role
Qualifications/ Education / Training	<ul style="list-style-type: none"> • Relevant IT qualifications • Full or Part Qualified Electrical Qualification • Safe Pass 	Up-to-date training/qualifications in: <ul style="list-style-type: none"> • Tolling IT systems (software/hardware) • MEWPS • Working at heights • Hi-Ab/Lorry Loader • H&S Related training - First Aid, Fire Warden, Manual Handling. • Other complementary work-related training courses/qualifications
Experience/ Knowledge	<ul style="list-style-type: none"> • Relevant technical maintenance experience • Wide knowledge base in information technology including but not limited to PC, Computer Network and Network infrastructures • Experience of IT systems (hardware & software) • Cost savings initiative generation • Experience in implementing and enforcing Company policies and procedures • Awareness of the occupational hazards associated with the full range of activities involved in the maintenance works • Awareness of the safety precautions necessary to control these hazards 	<ul style="list-style-type: none"> • Experience in a similar role • Experience of maintaining a tolling system or similar 24/7 system with hardware/software components • Knowledge of the standard methods, equipment, materials, tools, and practices used in performing the toll system maintenance requirements • Experience of operating and maintaining building management systems
Skills/Abilities	<ul style="list-style-type: none"> • Ability to plan, organise and supervise planned/preventative maintenance programmes • Ability to work on own initiative and as part of a team • Computer literacy – Microsoft Word / Excel / Outlook in particular • Good communication skills: verbal/written (in English) • Good problem solving skills 	
Personal	<ul style="list-style-type: none"> • Self-motivated and enthusiastic 	

Attributes	<ul style="list-style-type: none">• Strong interpersonal skills• Adaptable and flexible with a willingness to work irregular hours• Readily accepts responsibility	
Additional Requirements	<ul style="list-style-type: none">• Full Clean Drivers Licence essential – Class B• Own transport (for on-call requirement) <p>Willingness to:</p> <ul style="list-style-type: none">• Provide out of hours on-call support on a rostered basis• Perform night work• Work outdoors and in adverse weather conditions	